



DIAMOND HEAD / KAPAHULU / ST. LOUIS HEIGHTS NEIGHBORHOOD BOARD NO. 5

NEIGHBORHOOD COMMISSION • 925 DILLINGHAM BOULEVARD SUITE 160 • HONOLULU, HI, 96817
PHONE (808) 768-3710 • FAX (808) 768-3711 • WEBSITE: <https://www8.honolulu.gov/nco>

INITIAL CONVENING MEETING AGENDA

THURSDAY, JULY 10, 2025 AT 6:00 P.M.

ALA WAI GOLF COURSE CLUBHOUSE BALLROOM
404 KAPAHULU AVENUE, HONOLULU, HI 96815
AND ONLINE VIA WEBEX

Meeting Link: <https://cchnl.webex.com/cchnl/j.php?MTID=mb13f8313d6f10cb7bd7ce47ff590437>

Meeting Number / Access Code: 2488 909 1135

Password: NB05 (6205 from phones and video systems)

Join by Phone: +1-408-418-9388 United States Toll

Board Google Drive: <https://drive.google.com/drive/folders/1WKnOJqdvqoRuGhJ7E9rg5u7AtruZZZn>

Board Meeting Recordings: <https://www.youtube.com/playlist?list=PLfqRwVpRroolsFSNpDzklm59N89al2XyQ>

Meeting Decorum: Anyone wishing to speak is asked to raise their hand in person or by using “raise hand” feature online. When recognized by the Chair, address comments to the Chair. All dialogue at the meeting will be conducted by use of the microphone. Public concerns and comments are limited to two (2) minutes each. For those joining the meeting on Webex, please mute your microphone unless actively speaking. Demonstrate courtesy and respect to all attendees and presenters, including refraining from personal comments, using civility in the chat box feature, and keeping decorum at all times. Kindly silence all electronic devices if meeting in person. Out of respect for everyone, please keep questions/comments brief, succinct and avoid unnecessary repetition so that all may have opportunities to speak.

Public Announcements, Reports, & Presentations to the Board: Before the meeting, please email all materials for posting online to Neighborhood Assistant (NCO) Curtis Hayashi (curtis.hayashi@honolulu.gov). Presenters may use PowerPoint, should be succinct, and mindful of time. If presenting in person, please provide handouts for the Board and the community.

Note: The Board may take action on any agenda item. As required by the State Sunshine Law (HRS 92), specific issues not noted on this agenda cannot be voted on unless allowed for under HRS 92. A majority (8 members) of this 15-member Board is required to meet quorum requirements. Board members must be in person or have video access on Webex.

Description of Board Boundaries: <https://www8.honolulu.gov/nco/boards-and-sub-district-boundary-descriptions/>

1. **CALL TO ORDER** – Chair Winston Welch (winstonwelch@gmail.com)
2. **PUBLIC SAFETY MONTHLY REPORTS** (3 minutes each)
 - A. Honolulu Fire Department (HFD), Waikīkī Station (www.fire.honolulu.gov)
HFD’s Public Affairs & Media Liaison Email: HFDNHB@honolulu.gov
 1. Fire incidents and statistics report
See Fire Response Search Tool and Incident Trend Dashboard: <https://fire.honolulu.gov/news-and-info>
 2. Community updates and safety tips
 - B. Honolulu Police Department (HPD) (www.honolulupd.org/contact-us/)
HPD’s Info & Resources: <https://www.honolulupd.org/information/>
Police incidents/statistics, traffic and parking enforcement, community events and updates, and safety tips
 1. District 6 – Waikīkī/Kapiolani Park/Diamond Head—
 2. District 7 – Diamond Head/Kapahulu/St. Louis Heights/East Honolulu
3. **INITIAL CONVENING BUSINESS**
 - A. **Filling Of Board Seats -- Vacancies**
 - i. Subdistrict 2 – Kapahulu (three vacant seats)
 - ii. Subdistrict 3 – Diamond Head, Ft Ruger, Kapi’olani Park, Monsarrat (one vacant seat)

Any Subdistrict 2 or Subdistrict 3 Resident interested in filling an open board seat must attend the Board meeting and provide proof of residency, or contact Neighborhood Assistant Curtis Hayashi (curtis.hayashi@honolulu.gov) to verify residency in advance.

- B. Election Of Officers (To Serve Until Tuesday, June 30, 2026)
Chair, Vice Chair, Secretary, and Treasurer
- C. **Regular Meeting Date, Time, Location, and Online Webex Option**
- D. **Determination of Recess Schedule**
- E. **Adopt Board Meeting Rules of Speaking**
- F. **Request the Neighborhood Commission to Change the Representation of the Members on Neighborhood Board No. 5 From Subdistricts to the District At-Large** (per Neighborhood Plan §2-15-108)
- G. **Designation of Board Committees and Committee Chairs (2025 term committees and chairs listed)**
 - 1. Environment – Arlene Velasco
 - 2. Parks & Recreation – Margaret Murchie & Anthony Miranda
 - 3. Planning & Zoning – Michelle Matson
 - 4. Traffic & Public Safety – Margaret Murchie & Angie Knight
 - 5. Other Committees (Social Media presence, etc.)

4. PUBLIC INTEREST REPORTS AND EVENT ANNOUNCEMENTS (2 minutes each)

With additional open public comments, concerns, questions and answers for the Board record. Note: While some specific items are listed under this Agenda section, any normal range of comments, questions, discussion and/or recommendations for follow up may be presented by the general public and Board members at this meeting.

- A. Board of Water Supply (BWS) Report – Kathleen Pahinui (kelliott-pahinui@hbws.org)
Main break reports, projects, and general BWS announcements
- B. Kapi'olani Community College (KCC) Updates – Lisa Yamamoto (lisany@hawaii.edu)
KCC projects, college matters, events and general announcements

5. PUBLIC AND COMMUNITY CONCERNS OPEN FORUM (2 minutes per speaker)

Open public testimony regarding topics/issues not listed elsewhere on this agenda in order to enable comments, concerns, and questions for the Board record. Note: Any normal range of comments, questions, discussion and/or recommendations for follow up may be presented by the general public and Board members at this meeting, with due consideration of substantive items for future Board Agendas.

6. PRESENTATIONS (5 minutes each, if any)

- A. Department of Transportation Services – Interactive Parking Scenario Plan

7. CITY & COUNTY OF HONOLULU REPORTS (5 minutes each)

Constituent concerns, city projects and services, and newsletter updates, with additional open public and board comments, concerns, questions and answers for the Board record. Note: While there may be specific agenda items listed for City & County of Honolulu Elected Official Reports, any normal range of questions, concerns, comments, discussion, requests and recommendations for follow-up regarding City & County of Honolulu Elected Official Reports may be presented by Board members and the general public at this meeting.

- A. Mayor's Representative – Anton Krucky, Department of Community Services Director
Constituent Concerns & Follow-up Reports (anton.krucky@honolulu.gov)
- B. City Council Chair Tommy Waters, City Council District 4 (tommy.waters@honolulu.gov)
Constituent Concerns and Legislative Updates
- C. Councilmember Scott Nishimoto, City Council District 5 (scott.nishimoto@honolulu.gov)
Constituent Concerns and Legislative Updates

8. FEDERAL & STATE ELECTED OFFICIAL REPORTS (2 minutes each)

Constituent concerns, city projects and services, and newsletter updates, with additional open public and board comments, concerns, questions and answers for the Board record. Note: While there may be specific agenda items listed for City & County of Honolulu Elected Official Reports, any normal range of questions, concerns, comments, discussion, requests and recommendations for follow-up regarding City & County of Honolulu Elected Official Reports may be presented by Board members and the general public at this meeting.

- A. U.S. Congressman Ed Case (<https://case.house.gov/contact/>)
- B. U.S. Senator Brian Schatz (<https://www.schatz.senate.gov/contact>)
- C. U.S. Senator Mazie Hirono (<https://www.hirono.senate.gov/contact>)

- D. Governor Josh Green's Representative – Ryan Aguilar (<https://governor.hawaii.gov/contact-us/>)
- E. State Senator Stanley Chang (senchang@capitol.hawaii.gov)
- F. State Senator Les Ihara, Jr. (senihara@capitol.hawaii.gov)
- G. State Senator Carol Fukunaga (senfukunaga@capitol.hawaii.gov)
- H. State House Representative Tina Nakada Grandinetti (repgrandinetti@capitol.hawaii.gov)
- I. State House Representative Jackson Sayama (repsayama@capitol.hawaii.gov)
- J. State House Representative Andrew Garrett (repgarrett@capitol.hawaii.gov)
- K. State House Representative Ikaika Olds (repolds@capitol.hawaii.gov)

9. BOARD BUSINESS

- A. Chair's Announcements
- B. Committee Reports
 - Environment – Arlene Velasco
 - Parks & Recreation – Margaret Murchie & Anthony Miranda
 - Planning & Zoning – Michelle Matson
 - Traffic & Public Safety – Margaret Murchie & Angie Knight
- C. Board Subdistrict Reports – (2 minutes each)
 - St. Louis Heights Subdistrict 1 – Julia Allen
 - Kapahulu Subdistrict 2 – Anthony Miranda
 - Diamond Head Subdistrict 3
- D. Reports of Board Members Attending Other Board and Public Meetings

10. BOARD MEETING MINUTES WITH MEETING RECORDING TIMESTAMPS FOR APPROVAL

Page 47 (<https://www.honolulu.gov/nco/wp-content/uploads/sites/53/2024/11/2024-Sunshine-GUIDE-Neighborhood-Boards-Final.pdf>)

Thursday, March 14, 2024
Thursday, September 12, 2024
Thursday, October 10, 2024
Thursday, November 14, 2024
Thursday, December 12, 2024
Thursday, January 9, 2025
Thursday, February 13, 2025
Thursday, March 13, 2025
Thursday, April 10, 2025
Thursday, May 8, 2025
Thursday, June 12, 2025

12. ANNOUNCEMENTS

- A. To request a meeting agenda item, please contact Chair Welch and copy Curtis Hayashi at NCO at least 2 weeks prior to the scheduled meeting.
- B. Next Meeting – The next Neighborhood Board No. 5 regular meeting is scheduled for Thursday, August 14, 2025 at 6:00 p.m. at the Ala Wai Golf Course Club House Ballroom, and online via Webex.
- C. 'Olelo Broadcast (<https://olelo.org/tune-in>) – The Board meetings can be viewed on Channel 49 at 9:00 p.m. on the fourth Sunday of the month and at 2:00 p.m. on the first Thursday of the month.
- D. Reporting Neighborhood Issues – Visit <https://www.honolulu.gov/csd/concern> or use the Honolulu 311 App (<https://honoluluhi.citysourced.com/>) to report neighborhood issues.

13. ADJOURNMENT

A mailing list is maintained for interested persons and agencies to receive this board's agenda and minutes. Additions, corrections, and deletions to the mailing list may be directed to the Neighborhood Commission Office (NCO) at Kapālama Hale, 925 Dillingham Boulevard, Suite 160, Honolulu, HI 96817, by telephone on (808) 768-3710, fax (808) 768-3711, or emailing nco@honolulu.gov. Agenda, documents, minutes are also available online: www.honolulu.gov/nco/boards.html.

All written testimony must be received in the Neighborhood Commission Office 48 hours prior to the meeting. If within 48 hours of the meeting, written and/or oral testimony may be submitted directly to the Board at the meeting. If submitting written testimony, please note the Board and agenda item(s) your testimony concerns. Send to: Neighborhood Commission Office, 925 Dillingham Boulevard, Suite 160, Honolulu, HI 96817, fax (808) 768-3711, email nbtestimony@honolulu.gov, or complete the form on <https://www8.honolulu.gov/nco/testimony/>.

If you need an auxiliary aid/service or other accommodation due to a disability or an interpreter for a language other than English, please call the Neighborhood Commission Office at (808) 768-3710 between 8:00 a.m. and 4:00 p.m. or send an email to nco@honolulu.gov at least 3 business days before the scheduled meeting. It may not be possible to fulfill requests received after this date.